



HIGH SCHOOL OF AMERICAN STUDIES  
AT LEHMAN COLLEGE  
2925 Goulden Avenue  
Bronx, New York 10468

Alessandro Weiss  
Principal

Tel.: (718) 329-2144  
Fax: (718) 329-0792

### CONTACTING THE SCHOOL

In order to make it easier for you to obtain information from our school during the academic year, here are some suggestions. Please refrain from leaving a message marked “urgent” or “emergency” unless someone’s health or safety is at stake.

#### *Calling the main office:*

Please call the main office if you wish to report that your child will be absent or late. Simply call the school’s phone number, (718) 329 – 2144, between the hours of 8:00 AM and 2:50 PM.

#### *Contacting a teacher:*

You should contact one of your child’s teachers if you have a question about his/her performance in a *specific* class. To contact a teacher, consult the list on the back of this sheet. Teachers will do their best to respond within 48 hours.

#### *Contacting a guidance counselor:*

You should contact your child’s guidance counselor if you have a question about your child’s performance across *all* of his/her classes, if you have a concern about your child’s emotional well-being or adjustment to school, if you have a question about your child’s program or test schedule, or if you would like to discuss college admissions. The counselors can also obtain work for your child if he/she is sick and will be absent for more than three days. To contact a guidance counselor, consult the list on the back of this sheet. Counselors will do their best to respond within 48 hours.

#### *Contacting the athletic director:*

You should contact Mr. Schulman, our athletic director, if you have a question or concern about a PSAL sport or game. He will do his best to respond within 48 hours.

#### *Contacting the parent coordinator:*

You should contact Ms. Fiore, our parent coordinator, if you have a question or concern about up-coming events or meetings, if you would like to know more about school policies and procedures, or if you have a question and you do not know to whom it should be addressed. You should also call Ms. Fiore if, despite having left a message, you have not heard back from a teacher or guidance counselor within 48 hours. Ms. Fiore’s will do her best to obtain the information you require within 48 hours.

#### *Contacting the assistant principal:*

Mr. Olivieri directly supervises the mathematics, science, physical education, foreign language, guidance, art, and music departments. Mr. Olivieri is also in charge of school discipline and safety. Please call him if you have a concern relating to any of the above areas of responsibility. To reach Mr. Olivieri, call the main office. He will do his best to respond within 48 hours.

#### *Contacting the principal:*

If, after having spoken to one of the above staff members, the issue about which you called has still not been resolved, please feel free to contact Mr. Weiss by phoning the main office. He will do his best to respond within 48 hours.

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## QUICK REFERENCE GUIDE

Main office phone number: (718) 329 – 2144

Main office fax number: (718) 329 – 0792

Official hours: 8:00 AM – 2:50 PM

<i>Staff Member</i>	<i>Preferred Method of Contact</i>
Ms. de Béthune	E-mail at edebethune@schools.nyc.gov
Ms. Brandt	TBA
Ms. Campbell	E-mail at sra.campbell.hsas@gmail.com
Mr. Elinson	E-mail at melinso3@schools.nyc.gov
Ms. Erickson	E-mail at profesoraerickson@gmail.com
Mr. Evans	E-mail at cevans1600@hotmail.com
Ms. Fiore	Call the school or e-mail at atrebofiore@schools.nyc.gov
Ms. Genao	Call the school or e-mail at senioritagena01@gmail.com
Mr. Halabi	Call the school and leave a message
Ms. Harris	Call the school or e-mail at mharris4@schools.nyc.gov
Mr. Holmes	E-mail at mholmes3@schools.nyc.gov
Mr. Hondorf	E-mail at rhondorf@schools.nyc.gov
Mr. Iurato	E-mail at mr.iuratohsas@gmail.com
Ms. Kumaraswamy	E-mail at rkumaraswamy@schools.nyc.gov
Mr. Lee, RN	Call the school and leave a message
Mr. Mansdorf	Call the school or e-mail at arnie.mansdorf@gmail.com
Ms. Mosco	E-mail at mmosco@optonline.net
Mr. Murphy	Call the school and leave a message
Mr. Olivieri	Call the school or e-mail at molivieri2@schools.nyc.gov
Ms. Peterson	E-mail at laurenpeterson717@gmail.com
Ms. Raimo	Call the school or e-mail at craimo@schools.nyc.gov
Ms. Rice	E-mail at hsasrice@gmail.com
Ms. Rockfeld (Wong)	E-mail at ms.rockfeld.hsas@gmail.com
Mr. Sacchini	E-mail at fsacchini@schools.nyc.gov
Mr. Schulman	E-mail at steven.schulman@lehman.cuny.edu
Ms. Sebastian-Ridge	E-mail at psebastianridge@schools.nyc.gov
Ms. Taylor	E-mail at ttaylor.hsas@gmail.com
Mr. Thoman	E-mail at tonythoman@optonline.net
Mr. Uziel	E-mail at raphaeluziel@gmail.com
Ms. Walsh	E-mail at awalsh7@schools.nyc.gov
Mr. Weiss	Call the school or e-mail at aweiss@schools.nyc.gov
Mr. Xia	E-mail at xxia@schools.nyc.gov

*If you are unsure to whom you should direct a question or concern,  
please call the main office or Ms. Fiore (extension 1224).*

### Please note:

Most staff members arrive to school at 8:00 AM and depart at 2:50 PM. Teachers are busy in their classrooms during much of the day.

When you leave a message, please let us know the phone number that you wish us to call in return. Please do your best to leave a detailed message so that we may obtain all of the information you require prior to phoning.

Please refrain from leaving a message marked “urgent” or “emergency” unless someone’s health or safety is at stake.

In general, you will receive a response within 48 hours. However, please remember that, occasionally, teachers and administrators may be busy at meetings or conferences. This may delay our response to your question.

Teachers and counselors do not work during the summer vacation. Only Mr. Weiss, Ms. Olivieri, and Ms. Fiore are lucky enough to work during the hottest months of the year...and, even they get some time off. Therefore, please be patient with us during July and August!